

**SOFAD**

LEARN AND  
SUCCEED

# SOFAD SCHOLARSHIPS 2024

A proud partner in academic  
success at a distance



## I. INTRODUCTION

SOFAD scholarships celebrate the progress and achievements of two adult learners who earned at least three credits through distance courses in 2023.

For the winning students, these credits will have contributed to the completion of a secondary school or vocational studies diploma (SSD, DVS or AVS) or post-secondary education.

The two scholarships, valued at \$1,500 each, will be granted to two outstanding students, one in Adult Education (AE), the other in Vocational Training (VT). The scholarship winners will receive their awards in April 2024, and public announcements will be made during the AQIFGA Convention and the joint TRÉAQ-CPFGPE Symposium. In doing so, SOFAD wishes to highlight the exceptional contribution of various adult education stakeholders to the success of students who have chosen distance education.

## II. ELIGIBLE CANDIDATES

To be eligible, a candidate must:

- be a resident of the province of Québec.
- have earned a secondary school diploma (SSD), a diploma of vocational studies (DVS) or an attestation of vocational specialization (AVS) between January 1 and December 31, 2023.
- have successfully completed at least three credits toward their diploma through distance education during that period.

**or**

- have been in possession of a SSD or DVS at the beginning of 2023 and, between January 1 and December 31, 2023, have earned at least three post-secondary prerequisite credits through distance education.

## III. INSTRUCTIONS FOR ADULT EDUCATION CENTRES

We encourage Adult education centres to inform all their distance education personnel and eligible students about the SOFAD scholarships.

A centre may submit the names of no more than two candidates.

The selection criteria are described in Section V. Each centre is nonetheless free to submit the names of candidates it perceives as outstanding, regardless of the criteria, because of their achievements in distance education, the impact of distance education in the pursuit of their academic and life goals, and their ability to express the potential of distance education.

Each centre is also free to apply whatever selection process it deems appropriate to identify the students most likely to succeed in competition with applicants from all regions of the province.

Adult education centres are encouraged to assist students in preparing their applications. Only complete applications will be considered.

## IV. TIMELINE

---

### February 2024 — Scholarship Announcement

E-mail sent by SOFAD to distance education coordinators, with copies to interested parties.

### February to March 22, 2024 — Selection of candidates in each adult education centre

- The centre determines its selection process.
- The centre informs its staff and students of the scholarships.
- The centre selects up to two candidates.
- The distance education coordinator prepares the applications with the selected candidates.
- The centre ensures that each application is complete, with all the required information, documents, and signatures.
- The centre submits the applications to SOFAD.

### March 22, 2024 — Deadline for submitting applications.

Applications must be sent by e-mail to the following address: [bourses-sofad@sofad.qc.ca](mailto:bourses-sofad@sofad.qc.ca).

### March 25 to April 2, 2024 — Selection of winning students by SOFAD

During the selection process, SOFAD will not divulge any information to the centres regarding its deliberations.

### April 3 to 8, 2024 — Announcement to the winners and their centres

SOFAD will contact the winning students and their respective centres.

### April to May 2024 — Awards and announcements

Awards will be distributed, and the winners will be announced at the AQIFGA Convention and the joint TRÉAQ-CPFGPE Symposium.

## V. SELECTION CRITERIA

---

In addition to eligibility conditions, the following criteria will be applied by SOFAD to determine the winning students:

- the number of additional credits earned through distance education courses (in addition to the minimum requirement of three).
- the students' progress since completing their distance education course: further studies or access to employment.
- the students' involvement in activities at the centre or in community life in general.
- the students' successful completion of one or more distance education courses to which more than three credits are attached.
- the students' appreciation of their distance education experience and of the impact on their subsequent studies and on their lives in general; candidates may submit written statements, audio recordings or video presentations of their appreciation.
- additional comments made by the distance education coordinator, which may be taken into consideration.

## VI. APPLICATION FORM

---

### Student

Name, Surname: \_\_\_\_\_

Address: \_\_\_\_\_

Town/City: \_\_\_\_\_

Postal code: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

### Adult Education Centre

Name: \_\_\_\_\_

School Board: \_\_\_\_\_

Address: \_\_\_\_\_

Town/City: \_\_\_\_\_

Postal code: \_\_\_\_\_

### Distance Education Coordinator

Name, Surname: \_\_\_\_\_

Position: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Diploma earned: \_\_\_\_\_

Diploma:  SSD  DVS  AVS

Title of DVS or AVS program: \_\_\_\_\_

Date of completion: \_\_\_\_\_

Distance courses completed: \_\_\_\_\_

\_\_\_\_\_

Please indicate only the distance education courses that counted toward your diploma or that are prerequisites for post-secondary programs of study.

Code	Title	Number of credits	Date of the exam	Course that counted for diploma (check)	Course passed after diploma (check)
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>

The student's involvement in activities at the adult education centre or in community life in general:

Distance education coordinator's comments supporting this application:

**Candidate’s declaration**

I declare all the information provided in this application to be true and that the accompanying supporting documents are valid.

I understand that the submitted documents will become the property of SOFAD and that SOFAD may reveal my identity by any means it chooses if I am awarded a scholarship.

Signature: \_\_\_\_\_

**Declaration by the distance education coordinator**

I declare all the information regarding the candidate’s academic record in this application to be true and that the accompanying supporting documents are valid.

Signature: \_\_\_\_\_

**VII. SUPPORTING DOCUMENTS**



The following documents must be included with the application submitted to SOFAD:

- the application form (Section VI of this document), completed and signed by the student and by the distance education coordinator.
- a certified copy of the student’s diploma.
- a certified copy of the student’s MEQ achievement record (general education) or MEQ transcript (vocational training).
- the student’s statement of appreciation (written document, audio recording or video presentation).

Applications must be submitted by email to the SOFAD scholarships committee at [bourses-sofad@sofad.qc.ca](mailto:bourses-sofad@sofad.qc.ca), by March 22, 2024 at the latest.

For further information, please contact Ms. Michèle Gagné, Administrative Assistant, at 514 529-2180 or by email at [gagnem@sofad.qc.ca](mailto:gagnem@sofad.qc.ca).