

SOFAD

LEARN AND
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SOFAD SCHOLARSHIPS 2025

A Proud Partner in Distance Education Success

Adult Education | Vocational Training | Francization



I. INTRODUCTION

SOFAD scholarships celebrate the progress and achievements of three adult learners who earned at least three credits through distance education courses in Adult Education (AE) or Vocational Training (VT) in 2024.

For the recipients in AE and VT, these credits will have contributed to the completion of a secondary school or vocational studies diploma (SSD, DVS or AVS) or post-secondary education.

In addition, a new scholarship will be awarded to highlight the efforts of an adult student in francization having successfully completed level V of the program, either in person or through distance education.

The three scholarships, each worth \$1,500, will be awarded to three adult students who have distinguished themselves in AE, VT, or francization. The winners will receive their scholarships in April 2025, and public announcements will be made during the AQIFGA Convention and the joint TRÉAQ-CPFGPE Symposium. In doing so, SOFAD wishes to highlight the exceptional contribution of various adult education stakeholders to the success of students who have chosen distance education.

II. ELIGIBILITY

To be eligible, a candidate must:

- be a resident of the province of Québec.
- have earned a secondary school diploma (SSD), a diploma of vocational studies (DVS) or an attestation of vocational specialization (AVS) between January 1st and December 31st, 2024.
- have successfully completed at least three credits toward their diploma through distance education during that period.

or

- already hold a SSD or DVS as of the beginning of 2024, and between January 1st and December 31st, 2024, have earned at least three post-secondary prerequisite credits through distance education.

or

- have successfully completed level 5 of the francization program through program, in person or through distance education between January 1st and December 31st, 2024.

III. INSTRUCTIONS FOR ADULT EDUCATION CENTRES

We encourage adult education centres to inform all their distance education and francization personnel, as well as eligible students about the SOFAD scholarships.

A centre may submit the names of no more than three candidates.

The selection criteria are described in Section V. Each centre is nonetheless free to submit the names of candidates it perceives as outstanding, regardless of the criteria, because of their achievements in distance education, the impact of distance education in the pursuit of their academic and life goals, and their ability to express the potential of distance education.

Each centre is also free to apply whatever selection process it deems appropriate to identify the students most likely to succeed in a competition with applicants from all regions of the province.

Adult education centres are encouraged to assist students in preparing their applications. Only complete applications will be considered.

IV. IMPORTANT DATES

February 2025 — Scholarship announcement

Email sent by SOFAD to distance education coordinators, with copies to relevant parties in the network.

February to March 28, 2025 — Selection of candidates in each adult education centre

- The centre determines its selection process.
- The centre informs its staff and students of the scholarships.
- The centre selects up to three candidates.
- The distance education coordinator prepares the applications with the selected candidates.
- The centre ensures that each application is complete, with all the required information, documents, and signatures.
- The centre submits the applications to SOFAD.

March 28, 2025— Deadline for submitting applications

Applications must be sent by email to the following address: bourses-sofad@sofad.qc.ca.

March 31 to April 3, 2025 — Selection of recipients by SOFAD

During the selection process, SOFAD will not provide any information to the centres regarding the processing of applications.

April 4 to 11, 2025 — Announcement to the recipients and their centres

SOFAD will contact the recipients and their respective centres.

April to May 2025 — Scholarships and official announcements

Scholarships will be distributed, and the recipients will be announced at the AQIFGA Convention and the joint TRÉAQ- CPGPE Symposium.

V. SELECTION CRITERIA

In addition to the eligibility criteria, the following criteria will be applied by SOFAD to select recipients:

- the number of additional credits earned through distance education courses (in addition to the minimum requirement of three).
- the student's progress since completing their distance education or francization course: further studies or access to employment.
- the student's involvement in activities at the centre or in community life in general.
- the successful completion of level V of the francization program, either through distance education or in person.
- the student's successful completion of one or more distance education courses to which more than three credits are associated.
- the student's testimonial of their distance education experience and of the impact on their subsequent studies and on their lives in general; candidates may submit written statements, audio recordings, or video presentations of their appreciation.
- additional comments from the distance education coordinator may also be taken into consideration.

VI. APPLICATION FORM

Student

Name, Surname: _____

Address: _____

City: _____

Postal code: _____

Telephone: _____

Email address: _____

Adult Education Centre

Name: _____

School Board: _____

Address: _____

City: _____

Postal code: _____

Distance Education Coordinator

Name, Surname: _____

Position: _____

Telephone: _____

Email address: _____

Diploma earned: _____

Diploma: ☐ SSD ☐ DVS ☐ AVS ☐ Francization, Level 5

Title of DVS or AVS program: _____

Date of completion: _____

Distance courses completed: _____

Please indicate only the distance education courses that counted toward your diploma or that are prerequisites for post-secondary programs of study.

Code	Title	Number of credits	Date of the exam	Course counted toward diploma (check)	Course passed after diploma (check)
				<input type="checkbox"/>	
				<input type="checkbox"/>	
				<input type="checkbox"/>	
				<input type="checkbox"/>	
				<input type="checkbox"/>	
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The student’s involvement in activities at the adult education centre or in community life in general:

Distance education coordinator’s comments supporting this application:

Candidate's declaration

I declare all the information provided in this application to be true and that the accompanying supporting documents are valid.

I understand that the submitted documents will become the property of SOFAD and that SOFAD may reveal my identity by any means it chooses if I am awarded a scholarship.

Signature: _____

Declaration by the distance education coordinator

I declare all the information regarding the candidate's academic record in this application to be true and that the accompanying supporting documents are valid.

Signature: _____

VII. SUPPORTING DOCUMENTS

The following documents must be included with the application submitted to SOFAD:

- the application form (Section VI of this document), completed and signed by the student and by the distance education coordinator.
- a certified copy of the student's diploma.
- a certified copy of the student's MEQ achievement record (general education) or MEQ transcript (vocational training).
- the student's testimonial (written document, audio recording, or video presentation).

Applications must be submitted by email to the SOFAD scholarships committee at bourses-sofad@sofad.qc.ca, by March 28, 2025 at the latest.

For further information, please contact Ms. Michèle Gagné, Administrative Assistant, at 514 529-2180 or by email at gagnem@sofad.qc.ca.